# Project Plan – ASE group 1

## Organisation plan

Each team should elect a team leader. The responsibility of the team leader is to communicate with the customer. In particular to present finished tasks to the customer. The organisation plan should explain who's the team leader. If you want to have a flat structure without a leader, that's also possible, but please discuss this with Martin Berger (M.F.Berger@sussex...) first. (<http://users.sussex.ac.uk/~mfb21/ase/project/projectplan.html>)

Responsibilities:

* Team Leader – includes talking to customer (Martin Berger)
* Programming
* Writing Documentations
* Testing

|  |  |
| --- | --- |
| Members | Responsibilities (can have more than one) |
| Louis Limon |  |
| Luke Dove |  |
| Mohammad Montazerian |  |
| Raimonds Grismanausks |  |
| Winson Cheung |  |

## Conflict resolution plan

This section of the project plan should describe in some detail how the group will react to disruptive events like a member of the group dropping out (this may happen, e.g. due to illness), or a member of the group not working as promised (e.g. letting deadlines slip), or what to do if the group cannot agree on a peer assessment. (<http://users.sussex.ac.uk/~mfb21/ase/project/projectplan.html>)

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| --- | --- |
| Conflicts | Solution |
| Members dropping out temporarily (due to illness etc.) | Remaining members have to share the work of those members that have dropped out until they come back. |
| Members not meeting deadline |  |
| Group not agreeing on a peer assessment |  |
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## Peer assessment plan

This part of the project plan should describe how your group will evaluate the performance of the group members. Please see [here](http://users.sussex.ac.uk/~mfb21/ase/project/peerassessment.html) for more details about peer assessement. Note that you have complete freedom how to do this. One example of a peer assessement policy would be to agree that all members gave the same contribution in advance. Such a policy easy to implement, but might motivate some group members to do their fair share of the work. Here are some suggestions how to evaluate group contributions.

Quality of work

Interest in the project

Overall level of participation

Understanding what is required

Suggesting ideas

Extracting something useful from the ideas

Performing routine tasks

Consolidating (e.g., drawing things together)

Keeping the group going when things are rough

Sorting out problems

Initiative:   Generating ideas for the activities and methods of solution,  Findings ideas from other sources

Commitment:   Doing a fair share of the work, meeting deadlines, attending meetings and being punctual

Conducive group behaviour:   Allowing other members to have a fair chance to contribute, Responding constructively to each other’s contributions

I also suggest to make a note of how the group will keep scores, and what to do if a member of the group does not agree with their peer assessment. Conflicts arising from peer assessement need to be discussed in the Conflict Resolution plan. Finally, I suggest that your peer assessment plan features a clause saying that all group members have to agree on (and sign off) the final peer assessment that is part of the last deliverable. (<http://users.sussex.ac.uk/~mfb21/ase/project/projectplan.html>)